

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 24

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 24, 2024 at 8:30 a.m. with the following persons:

TRUSTEES: Jonathan Sams, Dan Jones and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUEST: Chip Rielage, Brad Edrington, JonPaul Campbell, John Seckel and Steve Flint.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on December 9, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Cropper. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Chip Rielage, Assistant Fire Chief, informed the Board that 2 medics are now running out of Station 33, that \$340,000.00 in grants have been applied for at the State and Federal levels, Chief Jameson is working from Station 31 organizing the new mobile home and conducting driver training.

Assistant Chief Rielage informed the Board that the Fire Department processed 5 candidates for the through the assessment center for the Battalion Chief position. Robert Edmunds has been selected as the Battalion Chief, has accepted the employment offer and will hopefully be starting work here in February.

Assistant Chief Rielage informed the Board that Captain John Seckel attended a leadership class in December. Captain Seckel stated it was very worthwhile and would recommend the leadership class to others.

Road and Bridge:

None.

Administration:

Tammy Boggs, Township Administrator, was not in attendance but previously informed Mr. Edrington of the information needed for the administration topics.

Brad Edrington, Administrative Assistant, requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$725.81. The purchases are \$100.15 from The Home Depot, \$244.27 from Amazon, \$52.98 from Rural King, \$9.99 from Crashplan, \$166.65 from Minuteman, \$16.75 from Ohio BMV and \$135.02 from Sam's Club. Mr. Cropper made a motion, seconded by Mr. Jones, to subsequently approve the expenditures in the cumulative amount of \$725.81. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-38**. (A copy of the Resolution is included in the minutes.)

Mr. Edrington informed the Board that a Notice from Ohio Department of Commerce regarding a liquor license transfer for Shaker Run Golf LLC to Shaker Golf Group LLC DBA Shaker Run Golf Club House and Golf Course was received by Mrs. Boggs. Mr. Edrington requested a motion to authorize Mrs. Boggs to sign the form and return it to the Ohio Department of Commerce. Mr. Cropper made a motion, seconded by Mr. Jones to authorize Mrs. Boggs to sign the form regarding the liquor license transfer request for Shaker Run as stated above. All present voiced a "YEA" vote and the motion was passed.

Mr. Edrington requested authorization to list the 1992 Chevrolet Brush 33 truck on GovDeals. The Brush truck has 26,300 miles and has a manual transmission. Mr. Cropper made a motion, seconded by Mr. Jones to approve listing the Brush truck on GovDeals with a reserve of \$2,500.00. All present voiced a "YEA" vote and the motion was passed.

General Reports:

CORRESPONDENCE:

IN:
None.

OUT:
None.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 36224 through 36266 and Vouchers 1304-2024 through 1360-2024. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/16/24	12/17/24	1339-2024	STINE FUNERAL HOME OF LEBANON INC	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE W URTON SECTION 2 LOT 5
					\$600.00	
12/6/24	12/17/24	1316-2024	UNITED HEALTHCARE	2191-299-0000	\$583.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/24	12/17/24	1317-2024	HNB-ECHO	2191-299-0000	\$634.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/24	12/17/24	1318-2024	MEDICAL MUTUAL	2191-299-0000	\$464.16	LIFE SQUAD SERVICES
12/9/24	12/17/24	1319-2024	ANTHEM BLUE	2191-299-0000	\$662.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/24	12/17/24	1320-2024	OPTUM	2191-299-0000	\$666.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/24	12/17/24	1321-2024	CGS	2191-299-0000	\$2,887.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/24	12/17/24	1322-2024	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/24	12/17/24	1323-2024	HWHO	2191-299-0000	\$357.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/24	12/17/24	1324-2024	UNITED HEALTHCARE	2191-299-0000	\$451.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/24	12/17/24	1325-2024	CGS	2191-299-0000	\$500.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/24	12/17/24	1326-2024	ANTHEM BLUE	2191-299-0000	\$221.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/12/24	12/17/24	1327-2024	UNITED HEALTHCARE	2191-299-0000	\$728.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/13/24	12/17/24	1328-2024	CGS	2191-299-0000	\$373.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/13/24	12/17/24	1329-2024	UNITED HEALTHCARE	2191-299-0000	\$763.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/24	12/17/24	1330-2024	MEDICAL MUTUAL	2191-299-0000	\$339.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/24	12/17/24	1331-2024	ANTHEM BLUE	2191-299-0000	\$500.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/24	12/17/24	1332-2024	HUMANA	2191-299-0000	\$572.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/16/24	12/17/24	1333-2024	CGS	2191-299-0000	\$1,244.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/24	12/17/24	1334-2024	TRICARE	2191-299-0000	\$111.00	LIFE SQUAD SERVICES
12/10/24	12/17/24	1335-2024	THE HARTFORD INSURANCE	2191-299-0000	\$50.00	LIFE SQUAD SERVICES
12/10/24	12/17/24	1336-2024	SHEAKLEY UNICOMP INC	2191-299-0000	\$694.15	LIFE SQUAD SERVICES
12/11/24	12/17/24	1337-2024	PERENNIAL ADVANTAGE OH	2191-299-0000	\$841.00	LIFE SQUAD SERVICES
12/16/24	12/17/24	1341-2024	OCONNOR ACCIANI & LEVY	2191-299-0000	\$125.84	LIFE SQUAD SERVICES
12/16/24	12/17/24	1342-2024	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$274.30	LIFE SQUAD SERVICES
12/17/24	12/23/24	1343-2024	HHP OHIO	2191-299-0000	\$315.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/24	12/23/24	1344-2024	HUMANA	2191-299-0000	\$340.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/24	12/23/24	1345-2024	UNITED HEALTHCARE	2191-299-0000	\$546.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/17/24	12/23/24	1346-2024	AETNA	2191-299-0000	\$1,328.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/19/24	12/23/24	1347-2024	ANTHEM BLUE	2191-299-0000	\$375.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/19/24	12/23/24	1348-2024	US TREASURY DEPT OF VA	2191-299-0000	\$955.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/19/24	12/23/24	1349-2024	UNITED HEALTHCARE	2191-299-0000	\$2,595.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/20/24	12/23/24	1350-2024	UNITED HEALTHCARE	2191-299-0000	\$444.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/20/24	12/23/24	1351-2024	OPTUM	2191-299-0000	\$529.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$21,698.37	
12/20/24	12/23/24	1352-2024	STATE OF OHIO	1000-533-0000	\$2,363.20	35% OF LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
					\$2,363.20	
12/6/24	12/17/24	1315-2024	GOVDEALS	2031-951-0000	\$389.00	PROCEEDS FROM SALE OF VARIOUS ROAD DEPT ITEMS (DIRECT DEPOSIT)
12/20/24	12/23/24	1353-2024	GOVDEALS	2031-951-0000	\$9,600.00	PROCEEDS FROM SALE OF 1986 CASE BACKHOE LOADER (DIRECT DEPOSIT)
					\$9,989.00	
12/16/24	12/17/24	1338-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-535-0000	\$476.40	2024 TY ROLLBACK MANUFACTURED LIKE REAL 1ST & 2ND HALF (DIRECT DEPOSIT)
12/16/24	12/23/24	1354-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 DEC 2024 (DIRECT DEPOSIT)
12/16/24	12/23/24	1355-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,342.93	LOCAL GOVT DEC 2024 (DIRECT DEPOSIT)
					\$9,784.18	
12/16/24	12/17/24	1340-2024	OHIO DEPARTMENT OF PUBLIC SAFETY	1000-539-0000	\$1,283.69	2024 EMS GRANT
12/20/24	12/23/24	1356-2024	OHIO DEPARTMENT OF PUBLIC SAFETY	2191-539-0000	\$2,427.37	2024 EMS GRANT
					\$3,711.06	

Other Business:

None.

Visitor Concerns:

Steve Flint came to the meeting to see who the new Trustee is and to say hello to the current Township employees. Mr. Flint is the retired Chief from Turtlecreek Township. Mr. Flint also mentioned that he is having a stormwater drainage issue in his neighborhood. Mr. Sams requested that Mr. Hickey be made aware of the issue and contact Mr. Flint regarding this issue.

Trustee Reports:

Mr. Sams stated that he received a book about Jim VanDeGrift "Faith Through Flames" as a Christmas gift and would bring it in for others to see.

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Employment of Battalion Chief pursuant to ORC 121.22 (G) (1) at 8:50 a.m. The motion was seconded by Mr. Cropper and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. Cropper "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Cropper and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. Cropper "YEA" the Board returned to regular session at 9:08 a.m.

Upon the recommendation of the Assistant Fire Chief, Mr. Cropper made a motion, seconded by Mr. Jones, to approve hiring Robert Edmonds as Battalion Chief contingent upon successful completion of OP&F physical, drug screening and background check. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-39**. (A copy of the Resolution is included in the minutes.)

There being no further business, Mr. Cropper made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for January 13, 2025 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-12-38

Date of Resolution: December 24, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Cropper moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. Jones	YEA
Mr. Cropper	YEA

Resolution adopted this 24th day of December, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-12-39
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE ROBERT EDMONDS,
EFFECTIVE JANUARY 20, 2025
AS A BATTALION CHIEF**

WHEREAS, a position of "Battalion Chief" has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Assistant Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service has recommended that Robert Edmonds be hired as a Battalion Chief contingent upon successful completion of OP&F physical, drug screening and background check and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Robert Edmonds for the position of Battalion Chief, effective January 20, 2025 at the rate of \$32.00 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 24th day of December, 2024

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

End of Minutes.